



MOVING CHECKLIST

Get Organized with this Handy Moving Checklist!

Organization is the key to a successful move. Use this helpful checklist to get things done at the right time. Start early and refer to this list often!

6–8 Weeks Before Move

- If you're using a moving company, check with them to ensure your move is scheduled.
- Make a list of items you want to take with you and what you want to toss. Consider donating unwanted items to a charity or holding a garage sale.
- If you're doing your own packing, gather the supplies you need (boxes, tape, markers).
- Develop a floor plan of your new home's layout, noting where each item will go. This will help reduce the stress of making decisions later.
- Get to know your new community. The local Chamber of Commerce can provide information on schools, community programs, parks and recreation facilities.
- Finalize all real estate or rental needs.
- Contact your insurance agent to transfer medical, property, fire, and auto insurance.
- Put all medical/dental records in a safe and accessible place. Be sure to include prescription and vaccination records.
- Notify schools in the old and new locations and arrange to transfer school records. Start the process of registering in new schools.

4–5 Weeks Before Move

- Contact or visit your local Post Office to obtain a Change of Address form.
- Notify the following people and businesses of your move:
 - Friends and family
 - Banks
 - Insurance companies
 - Credit card companies
 - Doctors, dentists and any other service providers
 - Clubs or Associations
 - Magazine and Newspaper subscriptions
- Contact utility providers (telephone, gas, electric, TV and trash collection) at new and old locations with your moving date to make arrangements for connection/disconnection. Visit www.tds telecom.com/moveme to move your TDS services.
- Complete banking arrangements in old and new locations and transfer any funds to your new bank.
- Check requirements for new driver's license and auto registration in your destination state.

3 Weeks Before Move

- Make transportation arrangements for pets. Take them to your veterinarian for updated health certificates and rabies inoculations. Some states require these documents.
- Gather all important documents, such as wills, stock certificates, and other unique items (jewelry, coin collection, photos). Place them in one easily identifiable and easy to locate folder or box, so you can take them with you on moving day.
- Collect items that are being repaired, stored, or cleaned (clothing, furs, shoes, etc.).

2 Weeks Before Move

- Transfer all prescriptions to a pharmacy in your new city. Clear all safety deposit boxes.
- Back up all your computer files on a disk. Disconnect and pack your computer system.
- Make final packing decisions. Clean and clear your home including closets, basement and attic.
- Drain your lawn mower, snow blower, and power tools of all fluids to ensure safe transportation.
- If you need to use outside storage, contact your storage provider.
- Have your automobile serviced if you plan to travel by car.
- Cancel newspapers and other regular deliveries.
- Arrange for a baby sitter for your kids during the loading and unloading process.

1 Week Before Move

- Make sure you haven't overlooked anything in the house. Check, double-check, and re-check!
- Empty, defrost, and clean your refrigerator, freezer, and clean your stove at least 24 hours before moving to let them air out.
- Pick up any dry cleaning or laundry.
- Pay any outstanding bills with local merchants.
- Return videos and library books.
- Gather keys, alarm codes, and garage door openers to hand them over to the new owner or real estate agent.

Moving Day!

- Hand over keys, alarm codes, and garage door remote controls to the new owner or real estate agent.
- Clean your house as much as you can before your moving crew arrives. Search every room and closet before the movers arrive to be sure you haven't forgotten anything.
- Keep your floor plan on hand as a reference, for both you and the movers.
- Find a safe, quiet place for pets so they aren't in the way.

- Verify that all utilities have been disconnected in your old home and connected in your new home. Have your phone connected a day before move-in day.

After Moving—Settling In

You can't do it all at once, so be patient—allow about 2–3 weeks to unpack/organize your belongings.

- Find your local post office, police station, fire station, and hospitals.
- Become familiar with local shopping areas. You may need items for your new home.
- Find out which day trash is collected and what recycling programs are available.
- Establish new service providers such as a bank, pharmacist, cleaner, etc.
- Contact your local DMV if you have moved states to exchange your driver's license and register your vehicle.
- Provide your new doctor and dentist with your medical history.
- Get information on schools, libraries, community activities, and emergency calling service from your local Chamber of Commerce.

1-888-2-TRY-TDS
www.tdstelecom.com/moving



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